



Howard County  
RECREATION & PARKS



BELMONT

MANOR & HISTORIC PARK

6555 Belmont Woods Road  
Elkridge, MD 21075

For Office Use Only

Date Received: \_\_\_\_\_

Permit #: \_\_\_\_\_

## Wedding/Wedding Reception Rental Application\*

Contract Holder: \_\_\_\_\_ Date of Event: \_\_\_\_\_ Start time: \_\_\_\_\_ End time: \_\_\_\_\_

Contractor is: ☐ Male ☐ Female (Note: An eight-hour rental must include set-up and clean-up.)  
Contract Holder's Date of Birth: \_\_\_\_\_ Relationship to Wedding Party: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contract Holder's Day Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Contract Holder's Email: \_\_\_\_\_ Does the Contract Holder live in county? \_\_\_\_\_  
*\*All of the above information is required for registration.*

Type of Event (Please check all that apply) ☐ Wedding ☐ Reception ☐ Wedding & Reception

Estimated Number of Guests: \_\_\_\_\_ Special Accommodations: \_\_\_\_\_

Caterer: \_\_\_\_\_ DJ or Band: \_\_\_\_\_

Where would you like your event to be held? (Please check.)

☐ Canopy & Grounds ☐ First Floor Manor House ☐ Manor House, Canopy & Grounds ☐ Overnight

Rehearsal Date \_\_\_\_\_ Time \_\_\_\_\_ ( 1 hour only)

Bride's/Partner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Groom's/Partner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

How did you hear about Belmont Manor & Historic Park? (Please check.)

☐ Print Ad ☐ Word of Mouth ☐ Internet ☐ Other: \_\_\_\_\_

Please mail or email this completed Rental Application with a **copy of driver's license/proof of residency** to:

Howard County Recreation & Parks, Belmont Manor & Historic Park

7120 Oakland Mills Road, Columbia, MD 21046

Email: callen@howardcountymd.gov or mebaker@howardcountymd.gov

**\*Reservation is not confirmed until a rental contract has been executed, signed and deposit payment received**